



Budget Request Form for year _____

The Treasurer must receive budget requests by the September Board meeting to be considered in the budget. Budget requests will subsequently be reviewed at the Finance Committee in order to create the following year's budget for approval at the December meeting.

Name: _____

Committee or Event Name: _____

	COST
Printing/Stationery: _____	\$ _____
Postage: _____	\$ _____
Food: _____	\$ _____
Travel: _____	\$ _____
Paid assistance/consultants: _____	\$ _____
Miscellaneous: _____	\$ _____
_____	\$ _____
	TOTAL \$ _____

Any other comments re requested monies:

Send to: Patricia Burkhardt: pb8@nyu.edu

May 2017